



Bosham Primary School

Walton Lane, Bosham, West Sussex, PO18 8QF. Tel: 01243 572375

e-mail: office@boshamprimary.co.uk

Head Teacher: Mr Richmond

21st June 2024

Dear parents and carers,

Teachers for 2024-25

We are delighted to tell you who will be teaching your child next academic year. I will be spending some time with Mrs Smith and Miss Rawlings to finalise where we will be placing teaching assistants in the next few weeks and then we will share this information with you and your child on the transition day (3rd July). This is when the children will get a chance to meet their new teachers and teaching assistants for the whole morning to help prepare them for a great start to the next academic school year. Following this we have arranged for staff to meet one another to discuss each child individually so we start the next academic year successfully.

We are delighted to welcome back Mr Armstong and Mrs Riggs to the teaching team and the children in next years Fevas (YR2) and Sunbeams (Yr 5) will look forward to seeing them on our transition day on 3 July.

We would also like to share with you that Mrs Jones has been accepted onto a course where she will be studying to become a class teacher and she will be undertaking this training in our school in conjunction with St Phillip Howard school . Mrs Bassett and Mrs Wales will both be on maternity leave for the next academic year.

Classes @ Bosham



Class	Class Teachers	PPA Teacher
YR - Oppys	Mrs Smith & Mr Ziegler	
Y1 - Toppers	Mrs Black	Mrs Knight
Y2 - Fevas	Mrs Riggs & Mrs Wordley-White	Mrs Knight
Y3 - Lasers	Miss Pullen	Mrs Knight
Y4 - Wayfarers	Mrs Maloney	Mrs Jones
Y5 - Sunbeams	Mr Armstrong	Mrs Jones
Y6 - Catamarans	Mrs King & Mrs Knight	

Creative

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Assessment Week

Next week, children from Fevas (Y2) to Sunbeams (Y5) will be undertaking some assessments in reading, maths and grammar. We will be using the information from these tests to support our assessments for our end of year reports. We will ensure pupils receive the usual support they need to succeed. This could include providing a reader for the questions, giving them extra time or brain breaks if needed. Please can you support us by helping your child to get a good night's sleep and please remember their drinks bottle each day.

Sports Day – Monday 15 July 2024

Parents and carers are invited to join the children and staff for a picnic lunch at 12:30 – 13:30 on Monday 15 July. There will be no hot lunches provided by Chartwells this day. If you would like to order a packed lunch instead of a hot lunch please make this order on Parentpay. Alternatively please provided a packed lunch for your child that day.

Clubs for the Autumn Term

We are currently confirming clubs for the start of the next school year. Here is the schedule which has been confirmed so far for clubs in the Autumn Term. We will be adding the links to sign up for these clubs in one of the upcoming newsletters.

Monday	Hockey
	Young Voices
Tuesday	Street Dance
	Chelsea FC Football
	Art Club
Wednesday	Spanish Club
	Reptile Club
Thursday	Judo
Friday	Cheerleading
	Magical Maths
	Active8minds KS1 Football



INSET dates for 2024/2025

- Monday 2 September 2024
- Monday 6 January 2025
- Monday 24 February 2025
- Monday 2 June 2025
- Tuesday 22 July 2025

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Monday 24th June
<ul style="list-style-type: none">Guitar lessons
Tuesday 25th June
<ul style="list-style-type: none">Locality Dance Festival (Dance House club)Library Service Assembly - Kerry DunawayKeyboard lessons
Wednesday 26th June
<ul style="list-style-type: none">2004-25 Oppy transition visit (1st visit) - 09:30 - 10:30Rock Steady
Thursday 27th June
<ul style="list-style-type: none">Mrs Smith nurse visits for 2024-25 Oppy cohortViolin lessons
Friday 28th June
<ul style="list-style-type: none">Singing AssemblyCatamaran Sailing Club

Key dates for your diary

- Wednesday 26th June – New Reception class first transition day
- Wednesday 3rd July – Transition day
- Thursday 4th July – Pupils vs Teachers Young Governors fund raising day
- Friday 5th July – Opps (YR) to QE park
- Monday 15th July – Sports Day – **KS1 9:30 – 10:50am, KS2 11am – 12:20pm, 12:30 – 13:30 parents/carers invited to stay for a picnic lunch on the field**
- Tuesday 16 July – Toppers (Y1) to Marwell Zoo
- Wednesday 10th July – Sunbeams (Y5) to Wicked in London
- New Production dates for Sunbeams (Y5) and Catamarans (Y6), Thursday 11 July (afternoon and evening) and Friday 12 July (evening)
- Monday 22nd July at 2:30pm Wayfarers (Y4) – parents invited to a Mayan inspired café
- Tuesday 23 July – last day of the summer term

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FREE HAF Family & Wellbeing Sessions for SEND families
Free for children accessing benefit assessed free school meals

SEND Wellbeing Family Sessions
Sunday 28th July
4th, 11th & 18th August
*FREE Forest school fun for all the family
various locations across Bognor, Selsey and Chichester*

Book via the HAF Booking page and search our events using the QR code
or at <https://haf.bookinglab.co.uk/westsussex/37147/login>
Funded by WSCC HAF Grant.
Non-Funded spaces available through our website:
www.woodlandwondersforestschoo.co.uk

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Children Young People & Learning Education & Skills

03302 228200 – Advice Line
FPN.PEI@westsussex.gov.uk

www.westsussex.gov.uk

If calling ask for
FPN Team

Our reference

Pupil Entitlement: Investigation
Bridge House
Barrington Road
Goring by Sea
Worthing
BN12 4FP



Your reference

Date: 11/06/2024

Dear Parent/Carer

School Attendance: Education Act 1996/Children Act 1989

Pupil Entitlement: Investigation has asked schools to share this letter with their pupil's parents to inform of changes implemented by the Government in respect of school attendance and the use of Fixed Penalty Notices (FPNs).

The Education Act 1996 places a legal duty upon parents to ensure if their child is on roll at a school, they attend the school as required. Failure to do so amounts to an offence under S.444 Education Act 1996. One way of addressing this offence is to offer the parents a time limited opportunity (28 days) in which to accept their liability/guilt for this offence by way of paying a FPN.

Please note, there is no right of appeal to a FPN, and it remains a parent's decision whether to accept the offer and pay the FPN or not. Unpaid FPNs may lead to court action being instigated at the Magistrates Court.

As you may have seen in the media the Government has introduced a new National Framework for the use of Fixed Penalty Notices (FPNs). This National Framework implements the following:

- A national referral threshold for schools and Local Authority's.
- An escalation process including a change in the cost of FPNs.
- A requirement for each Local Authority to create a new Code of Conduct to reflect the changes.

National Threshold

The government has advised schools and Local Authority's FPNs can be considered to address offences under S.444 Education Act 1996 when there is at least 10 sessions of unauthorised absence within a 10 school week period (each school day is made up of 2 sessions). This period can straddle both school holiday periods and academic years. The absence does not need to be consecutive.

The Government has also directed FPNs can be issued for less than this threshold should circumstance direct, offering details of when this would occur. For example, a parent taking steps to avoid the use of FPN by taking their child out of school for 9 sessions as this would mean the threshold would not be met.

For information on how West Sussex County Councils processes your data please see:
<https://www.westsussex.gov.uk/privacy-policy/>

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In addition, a FPN can be offered if a pupil who is suspended or excluded from school is seen in public during school hours and there is no reasonable justification to do so. In these circumstances there is no threshold level.

It remains the decision of the Local Authority whether a FPN is offered or not.

Escalation process and Cost of FPNs.

The Government's aim is to reduce the number of unauthorised absences from school as attendance at school has been shown to improve educational outcomes. As such an escalation process has been implemented along with an increase in the cost of a FPN.

- **First Referral** - the first time unauthorised absence is referred and leads to a FPN being issued, the amount will be £160 per parent, per child if paid within 28 days. Reduced to £80 if paid within 21 days.
- **Second Referral** - the second time unauthorised absence is referred and leads to a FPN being issued the amount will be for £160 per parent, per child, with no reduction offered for early payment.
- **Third Referral** - the third time unauthorised absence is referred a FPN will not be issued and instead either result in the:
 - Matter being presented directly to the Magistrates Court. A prosecution can result in the parent receiving a criminal record and fines of up to £2,500.
 - Matter being addressed via an alternative pathway with an Investigating Officer being allocated.

Please note, for repeat offences of holidays in term time court action will be the likely outcome. In addition, absences in respect of 15 school days or more for the purposes of a holiday/travel abroad a FPN will not be offered and instead the matter will be referred directly to the Courts.

As mentioned, a new Code of Conduct has been published and this can be found on the WSCC website.

Yours sincerely

Ms P. Austin -
Pupil Entitlement -Team Manager

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